

NRHEG PUBLIC SCHOOL ISD #2168
BOARD OF EDUCATION REGULAR MEETING
Monday, April 19, 2021, 6:30PM, Secondary Media Center

MINUTES

1. **Call to Order:** Meeting called to order by Chair, Rick Schultz. The School Board of Ind. School District #2168 met in regular session on March 15 at 6:30PM.

2. **Roll Call:**

Members present:

Terri Engel	In-person	Remote	Absent
JoAnn Maloney	In-person	Remote	Absent
Rich Mueller	In-person	Remote	Absent LATE 6:35pm
Travis Routh	In-person	Remote	Absent
Dan Schmidt	In-person	Remote	Absent
Loren Schoenrock	In-person	Remote	Absent
Rick Schultz	In-person	Remote	Absent

3. **Approve Agenda:** Moved by Loren Schoenrock, seconded by Travis Routh to approve the agenda as presented.

Terri Engel—aye, nye	JoAnn Maloney—ABSENT	Rich Mueller—aye, nye LATE
Travis Routh—aye, nye	Dan Schmidt—aye, nye	Loren Schoenrock—aye, nye
Rick Schultz—aye, nye	Motion carried 5-0.	

6. **Approve 2013 Bonding Refunding (Finance):** Moved by Travis Routh, seconded by Rich Mueller to approve the resolution 2013 Bonding Refunding as presented.

RESOLUTION RELATING TO GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021A; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR BUSINESS MANAGER AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE; AUTHORIZING THE ISSUANCE AND SALE THEREOF AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 2168 (N.R.H.E.G.) New Richland, Minnesota (the District), as follows:

SECTION 1. **AUTHORIZATION.** It is hereby determined to be in the best interests of the District to issue its General Obligation Capital Facilities Refunding Bonds, Series 2021A, in the approximate aggregate principal amount of \$611,000 (the Bonds). The proceeds of the Bonds will be used, together with any additional funds of the District which might be required, to refund in advance of maturity and prepay the 2022 through 2028 maturities, aggregating up to \$595,000 in principal amount, of the District's outstanding \$1,215,000 General Obligation Capital Facilities Bonds, Series 2013A, dated originally as of May 1, 2013.

SECTION 2. **SALE.** The District has retained PMA Securities, Inc., in Albertville, Minnesota (PMA), as independent municipal advisor in connection with the sale of the Bonds. The Board desires to proceed with the sale of the Bonds by private placement. The Superintendent or Business Manager and any Board officer, in consultation with and upon the advice of representatives of PMA, are hereby authorized and directed to execute a contract on the part of the District for the sale of the Bonds with a purchaser to be selected by such officers, provided that the aggregate principal amount of the Bonds shall not exceed \$611,000 and the minimum gross savings is at least \$10,000. The Board shall meet at an upcoming regularly scheduled or special board meeting to adopt a bond resolution prepared by the District's bond counsel ratifying the sale of the Bonds.

SECTION 3. **STATE CREDIT ENHANCEMENT PROGRAM.** (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the registrar for the Bonds or any successor paying

agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

SECTION 4. EXPIRATION. The authorization provided in Section 2 hereof shall expire on August 31, 2021.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

Terri Engel—aye, nye	JoAnn Maloney—ABSENT	Rich Mueller—aye, nye
Travis Routh—aye, nye	Dan Schmidt—aye, nye	Loren Schoenrock—aye, nye
Rick Schultz—aye, nye	Motion carried 6-0.	

10. Approve Consent Agenda Items: Moved by Travis Routh, seconded by Loren Schoenrock to approve the Consent Agenda Items as presented.

Terri Engel—aye, nye	JoAnn Maloney—ABSENT	Rich Mueller—aye, nye
Travis Routh—aye, nye	Dan Schmidt—aye, nye	Loren Schoenrock—aye, nye
Rick Schultz—aye, nye	Motion carried 6-0.	

11. Consent Agenda

a. Minutes of the March 15, 2021, Regular School Board meeting

b. Finance

1) Board Bills: \$709,524.22

2) Donations:

St Peters Lutheran Church Otisco	Ellendale Early Readers	\$100.00
Brian & Jodell Wayne	Camp Panther Summer Program	\$500.00
Freeborn Cty Co-op Oil	Steam Program	\$500.00
Band Boosters	Concert Band Composition	\$1,000.00
Freeborn Cty Co-op Oil	Secondary Parking Lot Electronic Sign	\$1,000.00
Target Corp Owatonna/Amanda Lisowski	Backpacks & Cleaning Supplies	
	Total	\$3,100.00
	Total to Date	\$52,596.85

c. Workforce

1) Resignations

a) Amanda Inouye--Chemistry and Physics 9-12 Teacher. Ms. Inouye has been with the District for 11 years. We thank her for her years of service to the District and wish her and her family the best in the future.

2) Retirement

- a) **Ladonna Olson--Elementary LPN.** Ms. Olson has been with the District for 8 years. We thank Ms. Olson for her years of service to the District and wish her the best in the future.

3) Employment/Notice of Assignment

- a) **Stacy Gustafson—7-12 Grade Math Teacher.** We welcome Ms. Gustafson to the school district as she joins us having 8 years of experience teaching and coaching.
- b) **Alexis Kubista--ECSE Teacher.** Principal Anderson is recommending Ms. Kubista be rehired after being non-renewed by the Board at the March School Board meeting. The non-renewal action was necessary at that time due to licensure, posting and timing requirements. Ms. Kubista is completing her first year with the District as Early Childhood Special Education teacher.

4) Extra Curricular Contracts (Master Agreement Schedule D)

- a) **Wendy Schultz--Head Softball Coach**
- b) **Olivia Erickson--JH Softball Coach**
- c) **Nic Sieler--JH Track Coach**
- d) **Jake Stork--JH Baseball Coach**
- e) **Brooke Berg--JH Softball Coach**
- f) **Dan Sorum--FFA Advisor (2nd Semester)**

- d. **Speech and Language Contracted Service 2021-2022:** Services will be provided by *Speech Partners, LLC* for the 2021-2022 school year at \$78.60 per hour. The District has had the 0.6 FTE Secondary School position posted without any applicants. The District has been contracting with *Speech Partners* during the current school year.
- e. **2021-2022 School Year Calendar Revision:** March 7, 2022--No School for Students/Teacher Staff Development Day is now moved to February 28, 2022. For the past several years, the first Monday in March has been scheduled as a non-student instructional day for Teacher Staff Development in order to align with the annual music festival. However, we were recently made aware that the 2021-2022 music festival is scheduled for February 28. The District Staff Development Committee supports the calendar change.
- f. **Statewide Enrollment Options:** Three (3) students who live in our District are choosing to attend school in another district. Three (3) students from other districts are choosing to attend school in our District.

Item 12 Reports

- a. **Preliminary 2021-2022 Staffing Plan:** I will be presenting the preliminary staffing plan for 2021-2022 which is included in your board packet. The Board will be asked to provide input and ask questions. The Board will be asked to consider approval at the May Board meeting. A few highlights to note:
 - Reduction in enrollment projected
 - Staffing levels remain mostly unchanged from the current year even with projected enrollment reduction due to essential staff support for instruction and intervention programming in response to increased learning support needed due to pandemic impact on learning.
- b. **Preliminary 2021-2022 Budget:** Karla Christopherson will present the preliminary 2021-2022 budget currently being developed. The Board will be asked to provide input and ask questions about the preliminary budget including planned reduction strategies. The board will be asked to consider adopting the 2021-2022 budget at the May Board meeting; however, the Board would have the June meeting to make any final changes. A few highlights to note:
 - Projected general fund deficit of about \$300,000.
 - Up to \$200,000 from General Fund Balance to be applied to deficit.
 - ESSER II funding to be applied to deficit

12. Recommended Actions

- a. **Workforce**

1) **Elementary Principal Search—Elementary Principal Contract Approval:** Moved by Dan Schmidt, seconded by Loren Schoenrock to approve the two (2) year contract for Elementary Principal Nicholas Jurrens beginning July 1, 2021.

Terri Engel—aye, nye

JoAnn Maloney—ABSENT

Rich Mueller—aye, nye

Travis Routh—aye, nye

Dan Schmidt—aye, nye

Loren Schoenrock—aye, nye

Rick Schultz—aye, nye

Motion carried 6-0.

15. **Adjournment:** Moved by Rich Mueller, seconded by Travis Routh to adjourn the meeting.

Terri Engel—aye, nye

JoAnn Maloney—ABSENT

Rich Mueller—aye, nye

Travis Routh—aye, nye

Dan Schmidt—aye, nye

Loren Schoenrock—aye, nye

Rick Schultz—aye, nye

Motion carried 6 -0.

Submitted by  Clerk

Terri Engel